

## How do I obtain a voucher?

1. Confirm that your business is in the Enterprise Zone
2. Confirm your employee is a “Qualified EZ Employee”
3. Complete a (1) [voucher application](#), (2) provide proof of the employee’s qualifying category, (3) mail the application, proof of eligibility and the voucher fee\*\* check of \$109 - per application to:

Enterprise Zone Program  
Attention: John Lang  
City of San Jose  
Office of Economic Development  
200 E. Santa Clara St. 17th. Floor  
San Jose, CA 95113

\*\*Make check payable to: **City of San Jose**

## Voucher Fee

The San Jose Enterprise Zone charges a state and local voucher administration fee of **\$109 per voucher application**. The \$109 voucher fee is non-refundable.

Please make sure your applications are complete, and the company and employees meet all Enterprise Zone eligibility criteria.