

**CITY OF SAN JOSE
SMALL BUSINESS DEVELOPMENT COMMISSION
MAY 12, 2010, 6:00 – 8:00 P.M.**

SAN JOSE CITY HALL – 200 E. SANTA CLARA ST. – TOWER 1352

- 1. CALL TO ORDER**
- 2. APPROVAL OF THE AGENDA – 1 MIN.**
- 3. APPROVAL OF MARCH 10, 2010 SYNOPSIS – 5 MIN.**
- 4. APPROVAL OF APRIL 14, 2010 SYNOPSIS – 5 MIN.**
- 5. OPEN FORUM/ PUBLIC COMMENT / ORAL PETITION PERIOD – 2 MIN. EACH**
Any person may address the Commission on any subject not on the agenda. Speakers are asked to state their name and address for the record. Since the subject is not on the agenda, the Brown Act (State Open Meeting Law) prohibits action by Commission members or City Staff. However, Commission members and City Staff may briefly respond to statements or questions and/or provide referral to Staff. The Commission may place the item on an agenda for a future meeting.
- 6. BUSINESS ASSISTANCE ORGANIZATION(S) – 30 MIN. ORGANIZATION, INFORMATIONAL**
The SBD Commission has invited a range of business assistance organizations to discuss the challenges that they see as significant to small businesses in selling to government and other areas and what types of initiatives they are engaged in to address those.
- 7. ~~QUARTERLY AIRPORT REPORT~~ - Deferred to June 9 STAFF, INFORMATIONAL**
~~Staff will present information on the status of construction agreements~~
- 8. AIRPORT CONCESSIONS REPORT – 25 MIN. STAFF, INFORMATIONAL**
Staff will present information on the status of small/local business participation in concessions at the Airport
- 9. SINGLE-USE CARRYOUT BAG RECOMMENDATION – 15 MIN. COMMISSION, ACTION**
The Commission will consider direction from Rules Committee and determine additional steps, if any.

10. UPCOMING MEETING LOCATIONS – 15 MIN.

COMMISSION, ACTION

The Commission will consider alternative locations for an upcoming meeting. Previously identified locations include CET, Innovation Center, and Airport (in June due to security)

~~**11. PUBLIC AWARENESS COMMITTEE REPORT**~~

Deferred to June 9

~~WANG, ACTION~~

~~The committee will report on its progress and may request further authorization from the Commission as a whole.~~

12. STAFF REPORT

13. CHAIR REPORT

14. NEW AGENDA ITEMS – 5 MIN.

15. ADJOURNMENT

For questions regarding the agenda, please contact Dhez Woodworth at (408) 535-8181.

You may view this agenda and related documents at <http://www.sjeconomy.com/businessassistance/sbdc.asp> along with minutes, agendas and packets from previous meetings.

The City of San Jose is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. San Jose's ethics standards are listed at http://www.sanjoseca.gov/clerk/cp_manual/CPM_0_15.pdf.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Manager's Office at San Jose City Hall, 200 E. Santa Clara St., 17th Floor, San Jose, CA 95113 at the same time that the public records are distributed or made available to the legislative body.

To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please call Rosemary Maire or Dhez Woodworth of the Office of Economic Development at (408) 535-8181 or (408) 294-9337 (TTY) as soon as possible, but at least three business days before the meeting/event.

3. APPROVAL OF FEBRUARY 10, 2010 SYNOPSIS

Corrections:

- None

Motion: Approval

Motion: 1) Olivo 2) Ho X App no

4. OPEN FORUM/PUBLIC COMMENT/ORAL PETITION PERIOD

- Commissioner Rodriguez will be running for district 7

5. BUSINESS ASSISTANCE ORGANIZATION - DEFERRED

6. QUARTERLY AIRPORT REPORT - DEFERRED

7. ANNUAL WORKPLAN REVIEW

- Rodriguez went through the document "2009 Activities & Accomplishments" and accepted edits
- Rodriguez will provide a final copy

6:20 Khamis arrived

6:22 Wang arrived

6:22 Duong arrived

Approve the amended document

Motion: 1) Rodriguez 2) Olivo X App no

- The item will go to the CED Committee at the April 26 meeting

8. PUBLIC AWARENESS COMMITTEE REPORT

- No report

9. STAFF REPORT

- Ethics Form
- Single-use Carryout Recommendation goes to Rules Committee on March 17

10. CHAIR REPORT

- Thank you for attending – commented on quorum issues.

11. NEW AGENDA ITEMS

- Quarterly Airport Report
- Local/Small Business Participation at Airport
- Add VTA as guest speaker (Spring)
- Single-use Carryout Bags
- Upcoming Meeting locations (CET, Innovation Center, Airport in June)
- Human Relations Awards Breakfast April 27

12. ADJOURNMENT 6:38 PM

**CITY OF SAN JOSE
SMALL BUSINESS DEVELOPMENT COMMISSION**

Synopsis (Not *Approved*)
April 14, 2010

200 E. Santa Clara St. – Tower 1352

START TIME: ADJOURNMENT

COMMISSIONERS PRESENT:

James E. Smith
Joyce Puopolo
Brian Ho
Johnny Khamis

COMMISSIONERS ABSENT

Robert Braunstein
Miguel Olivo
Molly Uzoh
Minh Quoc Duong
Thai Mai
Rudy Rodriguez
Helen Wang
D. Dallas Radcliffe

Council Liaison
None

City Staff

Dhez Woodworth (Office of Economic Development)
Patrick McCue (Airport)
Irv Tosk (Airport)
Harry Freitas (Public Works/Airport)

Public Present

Meeting Cancelled - No Quorum Reached

MEETING REPORT

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D. Legislative Update

1. State

Intergovernmental Relations Director Betsy Shotwell provided an update on City-sponsored AB1670 (State Highway Routes 82 and 130: Relinquishment) and issues related to the State budget.

2. Federal

None.

E. Meeting Schedules

- 1. Reschedule Rules and Open Government Regular Meeting of March 31, 2010 to March 30, 2010 at 1:00 p.m. (City Clerk).**

Action: Approved.

F. The Public Record

Document Filed: (1) Memorandum from City Clerk Lee Price dated March 12, 2010 transmitting the Public Record for the week of March 5-11, 2010. (2) Letter from Executive Director David Lewis of Save the Bay dated March 17, 2010 in support of a single-use bag ordinance.

Mayor Reed pulled Item (d) to provide a brief overview of his legislative advocacy trips to Washington DC and Los Angeles and requested that Item (f), Home Builders Association of Northern California letter dated March 9, 2010 be referred to Staff for a response.

Council Member Chirco pulled Item (e), letter from Pat Pizzo protesting PG&E plans for tree removal at TJ Martin and Fontana Parks. Mayor Reed reported that City Staff are engaged and working with PG&E.

Mayor Reed pulled Item (a), letter from the Small Business Development Commission dated February 27, 2010 regarding single-use carryout bags and environmental review for public comments. Environmental Services Deputy Director Jo Zientek provided an update on the Staff work to-date on implementation of Council direction, status of the EIR, and outreach efforts in progress.

Public Comments: Jim Smith (San José Small Business Development Commission), Tim James (California Grocer's Association), James Duran (Hispanic Chamber of Commerce Silicon Valley) and Theresa Bumb Navarro (San José Flea Market) expressed a need for an additional and independent study to determine the economic impact of the proposed single-use carryout bags ordinance. Phil Cornish (Guadalupe River Park Conservancy), Kerri Hamilton (CEEJ) and Felicia Madsen (Save the Bay) spoke in opposition to a second independent study and in favor of continued work in progress.

Action: The Committee took no action on Item (a), referred Item (f) to Staff, and moved to note and file the Public Record.