

**CITY OF SAN JOSE  
SMALL BUSINESS DEVELOPMENT COMMISSION**

Synopsis (Not Approved)  
September 28, 2011

200 E. Santa Clara St. – Tower 1352

START TIME: 6:08                      ADJOURNMENT 8:05

**COMMISSIONERS PRESENT:**

Miguel Olivo  
Johnny Khamis  
Molly Uzoh  
Harmeet Bhugra  
John Horton  
Zheng Huang (via conference call)  
David Clancy  
Leo Cortez  
Richard Reed

**COMMISSIONERS ABSENT**

Joyce Puopolo (ill)  
Brian Ho  
Helen Wang (ill)  
Robert Braunstein

Council Liaison  
None

City Staff  
Dhez Woodworth (work2future)  
BJ Sims (work2future)

Public Present  
Arash Shokouh

1. CALL TO ORDER  
Called to order by Olivo at 6:08 pm
2. APPROVAL OF AGENDA

Corrections:

- None

Motion: Approval

Motion:            1) Khamis            2) Horton            X App            no

3. OPEN FORUM/ PUBLIC COMMENT / ORAL PETITION PERIOD

- Arash Shokouh indicated that he is planning on applying
- Commissioner Clancy distributed materials for a communications

4. DEVELOPMENT OF 2012 WORKPLAN

- Discussed Staff recommended elements of 2011 Workplan.
- Bhugra would like to have additional information regarding the nature of the purchasing and contracting

Motion: Future agendas should be modified to include review of reports on purchasing (contracts awarded as well as open for bidding) and company demographics and as the first non-official item.

Motion:            1) Bhugra            2) Clancy            X App            no

Amendment: The review of such reports (including those awarded as well as open for bidding) should be added to the workplan.

Motion:            1) Bhugra            2) Clancy            X App            no

Motion: Review proposed 2011 workplan items for 2 min. and accept or reject each item for 2012 workplan proposal

Motion:            1) Clancy            2) Cortez            X App            No

Discussion resulted in attached draft workplan.

Motion: Send draft workplan to Staff for review

Motion:            1) Bhugra            2) Cortez            X App            No

5. ADJOURNMENT 8:05