

**CITY OF SAN JOSE  
SMALL BUSINESS DEVELOPMENT COMMISSION**

Synopsis (Not Approved)  
November 18, 2009

San Jose Onestop – 1290 Parkmoor Ave.

START TIME: 6:15 pm

ADJOURNMENT 7:35 pm

**COMMISSIONERS PRESENT:**

Rudy Rodriguez  
Robert Braunstein  
Helen Wang  
James E. Smith  
Joyce Puopolo  
D. Dallas Radcliffe  
Johnny Khamis

**COMMISSIONERS ABSENT**

Minh Quoc Duong

Miguel Olivo  
Thai Mai  
Molly Uzoh  
Norman C. Nguyen  
Brian Ho

Council Liaison  
None

**City Staff**

Dhez Woodworth, Commission Staff, Office of Economic Development  
Mark Giovannetti, Purchasing Manager, Finance  
Dave Sykes, Assistant Director, Public Works  
Nina Grayson, Director, Office of Equality Assurance

**Public Present**

James Charles

1. CALL TO ORDER  
Called to order by Rodriguez at 6:15 pm
2. APPROVAL OF AGENDA

Corrections:

- None

Motion: Approval

Motion:            1) Khamis            2) Smith            X App            no

### 3. APPROVAL OF OCTOBER 14, 2009 SYNOPSIS

Corrections:

- None

Motion: Approval

Motion:            1) Wang            2) Khamis            X App            no

### 4. OPEN FORUM/ PUBLIC COMMENT/ ORAL PETITION PERIOD

- Very nice tour
- Councilmember Nguyen's Newsletter
- Prom dress drive (March 27 distribution)

### 5. TOUR OF SAN JOSE ONE-STOP

- Conducted prior to the meeting

### 6. 2009/10 ANNUAL ANTICIPATED DBE PARTICIPATION

- Nina Grayson, Director of the Office of Equality Assurance
- Project funding is \$20.5 million (some through US DOT)
- 5 projects
  - Smart corridor phase IV
  - Lower Guadalupe river
  - Resurfacing of City streets
  - Sidewalk improvement on Minendoca
- Federal Govt. requires that the City estimate the amount of subcontracting going to disadvantage business enterprises (DBE)
- 35% DBE goal; 15% through race-neutral and 19% through race-conscious
- CALTRANS has provided
- 2008/09 - 3 projects 8% (\$800K out of \$10M)

### **Grayson will send Woodworth an e-mail with program accomplishments**

- Recovery money is coming through allotment and through grant application
- DBE requirements only apply to DOT projects

7. PRESENTATION ON CITY BIDDING PROCESS

- Giovenetti and Sykes presented information on the City's Purchasing and Public Works processes for securing materials and hiring construction contractors and consultants.

8. LOCAL/SMALL BUSINESS PARTICIPATION

- Giovenetti and Sykes reported on the participation of local and small businesses in procurement and contracting opportunities.

9. LOCAL BUSINESS CONCESSIONS AT AIRPORT

Motion: Postpone

Motion:            1) Smith            2) Braunstein    X   App            no

10. PUBLIC AWARENESS COMMITTEE REPORT

- No Report

11. ELECTION OF CHAIR/VICE CHAIR

- Puopolo withdrew from considerations due to work obligations

Motion: Close nomination for chair

Motion:            1) Braunstein    2) Wang            X   App            no

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Motion: Appoint Smith "by Acclamation"

Motion:            1) Braunstein    2) Wang            X   App            no

- Khamis withdrew from consideration as Vice Chair

Motion: Puopolo for Vice Chair

Motion:            1) Khamis            2)                    App            no  
No second

Motion: Postpone Vice Chair to December meeting

Motion:            1) Wang            2) Khamis            X   App            no

12. FUTURE MEETING LOCATIONS

- Next meeting at Library

13. STAFF REPORT

- No report

14. CHAIR REPORT

- Thank you for your involvement.

15. NEW AGENDA ITEMS

- Future Meeting Locations
- Non-reusable Bag Ban (lots of chairs)
- Add VTA as guest speaker (Spring)
- Look at City/partner brochures
- Innovation Center
- Workplan

16. ADJOURNMENT 7:35 PM