

**CITY OF SAN JOSE
SMALL BUSINESS DEVELOPMENT COMMISSION**

Synopsis (Not Approved)
July 8, 2009

200 E. Santa Clara St., Room 1446

START TIME: 6:10 pm

ADJOURNMENT 8:13 pm

COMMISSIONERS PRESENT:

Brian Ho
Helen Wang
Norman C. Nguyen
James E. Smith
Miguel Olivo
Joyce Puopolo
Molly Uzoh

COMMISSIONERS ABSENT

Rudy Rodriguez (excused)
Robert Braunstein
Thai Mai
Minh Quoc Duong

Council Liaison
Not present

City Staff
Dhez Woodworth (Office of Economic Development)

Public Present
Johnny Khamis
Emily Navarra – Refugio
Michael Elkin
Iris Lei
David Tschong

1. CALL TO ORDER
Called to order by Smith at 6:10 pm
2. APPROVAL OF AGENDA

Corrections:

- None

Motion: Approval

Motion: 1) Olivo 2) Nguyen X App no

3. APPROVAL OF JUNE 10, 2009 SYNOPSIS

Corrections:

- Correct Synopsis to reflect approval of May rather than March synopsis.

Motion: Approval

Motion: 1) Puopolo 2) Olivo X App no

4. OPEN FORUM/ PUBLIC COMMENT/ ORAL PETITION PERIOD

- Iris Lei and David Tschong (members of the public) were invited to introduce themselves
- Commissioner Uzoh discussed a summer youth program available at www.svap.org

5. BUSINESS ASSISTANCE ORGANIZATION(S)

- Michael C. Elkin, Assistant District Director for Entrepreneurial Development for the Small Business Administration, spoke to the group
- Mr. Elkin presented "American Recovery Act Resources for Small Businesses"
- Some highlights include:
 - i. Lending is typically roughly \$20 Billion annually – nearly \$0 in January
 - ii. Guarantees to banks are now available at 90%
 - iii. Fees are waived on the 7(a) program until 9/2010
 - iv. Fixed interest rates now available (roughly 3% over prime)
 - v. Surety bonds are now available up to \$5 million

6. CONTINUATION OF CITY OPPORTUNITIES COMMITTEE

- Commissioner Uzoh suggested that the group consider the creation of a Committee to monitor and review City programs promoting small/local business opportunities.

7. DISCUSSION OF PUBLIC AWARENESS SUBCOMMITTEE

- Ensuring that the public is aware of City programs and SBD Commission activities remains a priority.

Motion: Subcommittee mission:

Increase public participation at meetings

- Increase communication with stakeholder through
- Website,
- Newsletters,
- Other public communication (e.g.: TV etc.)

Motion: 1) Uzoh 2) Olivo X App no

Motion: Subcommittee membership:

- Olivo
- Uzoh
- Wang

Motion: 1) Radcliffe 2) Olivo X App no

8. STAFF REPORT

- Woodworth to follow up with information about alternative service delivery meetings.

9. CHAIR REPORT

- None

NEW AGENDA ITEMS – 5 MIN.

- Future Meeting Locations
- Report from Public Awareness Committee
- Report from Airport
- DBE Program Update
- Touch base on Survey
- Work to Future apprentice training (OJT – August?)

10. ADJOURNMENT 8:13 PM