

CITY OF SAN JOSE  
SMALL BUSINESS DEVELOPMENT COMMISSION

Synopsis (Not Yet Commission Approved)  
February 7, 2006

200 E. Santa Clara St.

START TIME: 6:07 ADJOURNMENT: 8:09

COMMISSIONERS PRESENT:

Charles Hoffman  
Jordan Dancer  
Rudy Rodriguez  
Spencer Horowitz  
Joyce Puopolo  
Chuck Mondave  
Alkesh Desai  
Daisy Chu  
Matt Kamkar  
Gopi Niduvadan  
James Charles  
Helen Wang  
Rossman

COMMISSIONERS ABSENT:

Kidane Haile

COUNCIL LIAISON:

None

CITY STAFF PRESENT:

Dhez Woodworth, Office of Economic Development  
Jose Obregon, Airport  
David Maas, Airport  
Brian Rossmann, Finance Department

PUBLIC PRESENT:

None

1. CALL TO ORDER
  - Called to order by Horowitz at 6:07
  
2. APPROVAL OF AGENDA

Changes:

- None

Motion: Approval

Motion:            1) Rodriguez      2) Chu            X app            no

### 3. APPROVAL OF SYNOPSIS

Corrections:

- None

Motion: Approval

Motion:            1) Dancer            2) Rodriguez      X app            No

### 4. ORAL PETITIONS/COMMENTS

- None

### 5. PROCUREMENT REFORM

- Size of awards to \$1 million
- e-Procurement
- Concern about those business owners who don't have access or competency in electronic submissions
- Reapplying savings to provide additional support small businesses
- An integrated application could be adopted in the future (ERP)
- Much of the purchasing happens at the end of the fiscal year.
- Commission would like to review the ordinance prior to going to Council (Agendized for 3/8 mtg.)

### 6. AIRPORT DEVELOPMENT PROGRAM - DESIGN BUILD RFP

- Focus on making the airport effective and competitive in providing
- 6 different programs moving forward on a fast track including North Concourse, demolition and replacement of Terminal C, a new rental car facility.

- Design-Build will make this possible; Council will be engaged throughout.
- Tied in with the Purchasing Reform process
- Small business concerns are being addressed through the application of the local preference, high levels of outreach to promote the RFP (including website), incorporation of the expectation of local participation in discussions.
- The RFP is in development and will be completed this month with Council discussion on March 7. Evaluation and selection of ranking in April. Negotiations will occur in the Summer with a return in early Fall.
- \$320 million over 5 years. No federal grants will be applied; bonds based on Airport revenues.
- Smaller business participation could be encouraged by breaking the contracts – *Constrained space and timeframe recommends the use of a single organization*

**Action**

- **Airport to provide information about the outreach efforts.**
- **Woodworth to share breakup of project into smaller projects with Airport**

7. SMALL BUSINESS OPPORTUNITY PROGRAM – LOCAL

- Presentation of DSE item regarding the status of Local/Small Business Contracting.
- Concerns were raised about Woodworth’s characterization of the Commission’s opinion regarding the report to DSE. The Commission would prefer to weigh in themselves.

**Action**

- **Woodworth to provide list of actual local preference participants**

8. WORKPLAN / SUB COMMITTEE ASSIGNMENTS REVIEW

- General Areas of Interest for review or comment
- Could include measurable goals

Motion:

Motion:                    1) Rodriguez            2) Mondave            app                    no

- SBOP – Rudy, James, Kidane
- Survey of Projects – Spencer, JD; Joyce
- Public Awareness – Mondave, Desai, Rossman

9. EMAIL FROM WEBSITE

- None

10. STAFF REPORT

- DBE – Airport, City Targets, Potential for Program revisions (9<sup>th</sup> Circuit)
- Catalyst Fund
- Business Services RFP
- Brown Act
- Roster

**Action**

- **Woodworth to get DBE workload report**

11. REPORT FROM THE CHAIR

- Review action items

12. NEW AGENDA ITEMS

- Small Business Ambassador Program
- Small Business Services RFP
- Walter Rossman to Return with Ordinance

13. ADJOURNMENT

- 8:09

Motion: Adjourn

Motion:           1) Rodriguez       2) Dancer       X app           no