

**CITY OF SAN JOSE
SMALL BUSINESS DEVELOPMENT COMMISSION**

Synopsis
January 14, 2009

200 E. Santa Clara St., Room 1446

START TIME: 6:00 pm ADJOURNMENT 8:02 pm

COMMISSIONERS PRESENT:

Thai Mai
Rudy Rodriguez
Miguel Olivo
James E. Smith
Brian Ho
Helen Wang
Joyce Puopolo
Norman C. Nguyen
Molly Uzoh

COMMISSIONERS ABSENT

Minh Quoc Duong

Council Liaison
Kristine Lee

City Staff
Dhez Woodworth (Office of Economic Development)
Irv Tosk (Airport)
Patrick McCue (Airport)
Nina Grayson (Public Works)
Scott Riddle (Airport)
Dave Sykes (Public Works)
Walter Rossmann (Finance)

Public Present
Nancy K. West (Airport Consultant)
James Charles

1. CALL TO ORDER
 Called to order by Rodriguez at 6:00 pm

2. APPROVAL OF AGENDA

Corrections:

- Include Introductions prior to Agenda

Motion: Approval

Motion: 1) Olivo 2) Mai X App no

3a. INTRODUCTIONS

Molly Uzoh – Also known as Mary
 Has her own company with more than 3,000 classes
 Has previously volunteered with the City with International delegations from Africa
 Introductions went around the table

3. APPROVAL OF December 10, 2008 SYNOPSIS

Corrections:

- None

Motion: Approval

Motion: 1) Smith 2) Olivo X App no

4. ORAL PETITIONS/COMMENTS

- Former Commissioner James Charles attended the meeting

5. THREE –YEAR AIRPORT UPDATE

- Nancy K. West (Managing Member of Exstare Federal Services Group) presented an overview of the DBE plan on behalf of the Airport
- Calls for 9.61% DBE targets for 2009-11
- Last year performance was 13% up from 1% the previous year (resulting from loss of certification by key vendors due to income limits)

6. LOCAL/SMALL BUSINESS REPORT

- Dave Sykes (Deputy Director of Public Works), Walter Rossmann (Deputy Director of Finance) and Dhez Woodworth (Economic Development Officer of Office of Economic Development) presented information about local/small business performance.

7. PROCUREMENT SURVEY RESULTS

- Walter Rossmann, Deputy Director of Finance, discussed preliminary survey responses related to procurement.

8. BUSINESS TAX FOR INDEPENDENT CONTRACTORS (1099)
- The City is now contacting individuals who complete 1099 regarding the necessity of paying the business tax
 - The concern is related to people who don't realize that they are crossing the boundary into self-employment.
 - An example of someone who receives a stipend for umpiring a softball game was given
 - Additional research will be done to explore the limits of the program

9. RETREAT
- Want to discuss goals for the coming year
 - January 28, 6-8 pm

10. REPORT FROM SUBCOMMITTEES
- Ribbon cutting performed by Chambers (minority chambers may do without membership)
 - Medication representative may be interested in attending

11. STAFF REPORT
- Opportunity to volunteer to provide feedback regarding the Commission at Clerk's Office focus groups. (Agendized for 1/28 meeting)

12. CHAIR REPORT
- None

NEW AGENDA ITEMS – 5 MIN.

- BUSINESS TAX ITEM 1099
- RETREAT FOLLOW UP
- PAT DANDO INVITATION
- SPECIAL MEETING TO INCLUDE:
 - i. APPROVAL OF AIRPORT REPORT
 - ii. ASSIGNMENT OF VOLUNTEERS TO REPRESENT COMMISSIONERS AT CLERK'S FOCUS GROUP.
 - iii. RETREAT

13. ADJOURNMENT 8:02 PM