

**CITY OF SAN JOSE  
SMALL BUSINESS DEVELOPMENT COMMISSION  
NOVEMBER 18, 2009, 5:30 – 8:00 P.M.**

**SAN JOSE ONE-STOP – 1290 PARKMOOR AVENUE**

- 1. CALL TO ORDER**
- 2. APPROVAL OF THE AGENDA – 1 MIN.**
- 3. APPROVAL OF OCTOBER 14, 2009 SYNOPSIS – 5 MIN.**
- 4. OPEN FORUM/ PUBLIC COMMENT / ORAL PETITION PERIOD – 2 MIN. EACH**  
Any person may address the Commission on any subject not on the agenda. Speakers are asked to state their name and address for the record. Since the subject is not on the agenda, the Brown Act (State Open Meeting Law) prohibits action by Commission members or City Staff. However, Commission members and City Staff may briefly respond to statements or questions and/or provide referral to Staff. The Commission may place the item on an agenda for a future meeting.
- 5. TOUR OF SAN JOSE ONE-STOP – 20 MIN.** STAFF, INFORMATIONAL  
Staff will provide Commissioners and guests with a tour of the Work2Future facility
- 6. 2009/10 ANNUAL ANTICIPATED DBE PARTICIPATION – 20 MIN.** STAFF, ACTION  
Staff will present a report on the anticipated level of disadvantaged business enterprise participation for contracts receiving US DOT/Federal Highway grant funds.
- 7. PRESENTATION ON CITY BIDDING PROCESS – 20 MIN.** STAFF, INFORMATIONAL  
Staff will present information regarding the local/small participation in bidding and contracting
- 8. LOCAL/SMALL BUSINESS PARTICIPATION – 20 MIN.** STAFF, ACTION  
Staff will present information regarding the local/small participation in bidding and contracting
- 9. LOCAL BUSINESS CONCESSIONS AT AIRPORT – 10 MIN.** STAFF, INFORMATIONAL  
Staff will present information regarding the representation of local businesses at the Airport's concessions
- 10. PUBLIC AWARENESS COMMITTEE REPORT – 20 MIN.** WANG, ACTION  
The committee will report on its progress and may request further authorization from the Commission as a whole.

- 11. ELECTION OF CHAIR/VICE CHAIR – 15 MIN.** COMMISSIONERS, ACTION  
The Commissioners will elect Commissioners to fill the Chair and Vice Chair positions.
- 12. FUTURE MEETING LOCATIONS (NOVEMBER) – 15 MIN.** COMMISSIONERS, ACTION  
Commissioners will determine what, if any, alternative location should be considered for the coming quarter
- 13. STAFF REPORT**
- 14. CHAIR REPORT**
- 15. NEW AGENDA ITEMS – 5 MIN.**
- A. DBE PROGRAM UPDATE**
  - B. ADD VTA AS GUEST SPEAKER (SPRING)**
  - C. LOOK AT CITY/PARTNER BROCHURES**
  - D. DBE PROGRAM UPDATE**
  - E. INNOVATION CENTER UPDATE (JANUARY, 2010)**
- 16. ADJOURNMENT**

For questions regarding the agenda, please contact Dhez Woodworth at (408) 535-8181.

You may view this agenda and related documents at <http://www.sjeconomy.com/businessassistance/sbdc.asp> along with minutes, agendas and packets from previous meetings.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Manager's Office at San Jose City Hall, 200 E. Santa Clara St., 17<sup>th</sup> Floor, San Jose, CA 95113 at the same time that the public records are distributed or made available to the legislative body.

To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please call Rosemary Maire or Dhez Woodworth of the Office of Economic Development at (408) 535-8181 or (408) 294-9337 (TTY) as soon as possible, but at least three business days before the meeting/event.