

**CITY OF SAN JOSE
SMALL BUSINESS DEVELOPMENT COMMISSION
AUGUST 13, 2008, 6:00 – 8:00 P.M.**

SAN JOSE CITY HALL - 200 E. SANTA CLARA STREET –TOWER 1446

1. **CALL TO ORDER**
2. **APPROVAL OF THE AGENDA – 1 MIN.**
3. **APPROVAL OF THE SYNOPSIS OF JULY 9, 2008 MEETING – 5 MIN.**
4. **PUBLIC COMMENT / ORAL PETITION PERIOD – 2 MIN. EACH**
Any person may address the Commission on any subject not on the agenda. Speakers are asked to state their name and address for the record. Since the subject is not on the agenda, the Brown Act (State Open Meeting Law) prohibits action by Commission members or City Staff. However, Commission members and City Staff may briefly respond to statements or questions and/or provide referral to Staff. The Commission may place the item on an agenda for a future meeting.
5. **QUARTERLY AIRPORT CONSTRUCTION REPORT – 20 MIN.** STAFF, INFORMATIONAL
Staff will provide an update on the Airport construction sub-contracting.
6. **CONSIDERATION OF NEW APPROACHES TO FURTHER SBD COMMISSION GOALS – 20 MIN.** WEI, ACTION
 - Utilizing partnerships and other outside resources
 - Encouraging partnerships and mentoring relationships
 - Funding for SBD Commission
7. **REPORT FROM SUBCOMMITTEES –30 MIN.** WANG, MAI AND DANCER, INFORMATIONAL
Commissioners Wang, Mai and Dancer or designees will report out on subcommittee activities
 - Public Awareness (Wang)
 - Program Effectiveness (Mai)
 - Participation in City Opportunities (Dancer)
8. **SF COMMISSION MEETING – 15 MIN.** COMMISSIONERS, INFORMATIONAL
Commissioners will share their observations regarding the trip to San Francisco

9. **STATUS OF EXPANSION OF DUTIES** – 15 MIN. RODRIGUEZ, INFORMATIONAL
Commissioner Rodriguez will report out on the status of the proposal to expand the role of the SBD Commission
10. **STAFF REPORT**
11. **CHAIR REPORT**
12. **NEW AGENDA ITEMS** – 5 MIN.
 - 3-year update on airport Concession Disadvantage Business Enterprise program (Sept.)
 - Procurement Survey Results (Nov.)
13. **ADJOURNMENT**

For questions regarding the agenda, please contact Dhez Woodworth at (408) 535-8181.

You may view this agenda and related documents at <http://www.sjeconomy.com/businessassistance/sbdc.asp> along with minutes, agendas and packets from previous meetings.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Manager's Office at San Jose City Hall, 200 E. Santa Clara St., 17th Floor, San Jose, CA 95113 at the same time that the public records are distributed or made available to the legislative body.

To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please call Rosemary Maire or Dhez Woodworth of the Office of Economic Development at (408) 535-8181 or (408) 294-9337 (TTY) as soon as possible, but at least three business days before the meeting/event.