

**SMALL BUSINESS DEVELOPMENT COMMISSION
MAY 14, 2008, 6:00 – 8:00 P.M.**

**SAN JOSE CITY HALL
200 E. SANTA CLARA STREET
ROOM TOWER 1446**

Meeting Agenda

1. CALL TO ORDER
2. APPROVAL OF THE AGENDA – 1 MIN.
3. APPROVAL OF THE SYNOPSIS OF APRIL 9, 2008 SPECIAL MEETING – 5 MIN.
4. ORAL PETITIONS/COMMENTS – 2 MIN. EACH

Any person may address the Commission on any subject not on the agenda. Speakers are asked to state their name and address for the record. Since the subject is not on the agenda, the Brown Act (State Open Meeting Law) prohibits action by Commission members or City Staff. However, Commission members and City Staff may briefly respond to statements or questions and/or provide referral to Staff. The Commission may place the item on an agenda for a future meeting.

5. ANNUAL PROCUREMENT MEMO – 20 MIN.
City Staff, Informational
Finance, Procurement Staff will present annual procurement memo going to Council.
6. UPDATE ON SUBMISSION OF ORDINANCE CHANGE MEMO – 10 MIN.
Rodriguez, Information
The Chair will provide an update regarding the recommendation to Council to change purview of SBD Commission
7. DISADVANTAGE BUSINESS ENTERPRISE (DBE) PRIMER – 15 MIN.
Dancer, Informational
Commissioner Dance will provide an overview of the issues associated with DBE implementation in San Jose.
8. IMPLEMENTATION OF WORKPLAN – 20 MIN.
Dancer, Action
The Commission will determine how best to implement the adopted workplan
9. CONSIDERATION OF SUNSHINE RULES– 20 MIN.
Smith, Action
The Commission will consider the noticing requirements approved by the Rules Committee
10. STAFF REPORT
11. CHAIR REPORT
12. NEW AGENDA ITEMS – 5 MIN.
13. ADJOURNMENT

For questions regarding the agenda, please contact Dhez Woodworth at (408) 535-8181.

To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please call Rosemary Maire or Dhez Woodworth of the Office of Economic Development at (408) 535-8181 or (408) 294-9337 (TTY) as soon as possible, but at least three business days before the meeting/event.