

**CITY OF SAN JOSE  
SMALL BUSINESS DEVELOPMENT COMMISSION  
JANUARY 28, 2009, 6:00 – 8:00 P.M.  
SPECIAL MEETING**

**SAN JOSE CITY HALL - 200 E. SANTA CLARA STREET –TOWER 1446**

**1. CALL TO ORDER**

**2. APPROVAL OF THE AGENDA – 1 MIN.**

**3. OPEN FORUM/ PUBLIC COMMENT / ORAL PETITION PERIOD – 2 MIN. EACH**

Any person may address the Commission on any subject not on the agenda. Speakers are asked to state their name and address for the record. Since the subject is not on the agenda, the Brown Act (State Open Meeting Law) prohibits action by Commission members or City Staff. However, Commission members and City Staff may briefly respond to statements or questions and/or provide referral to Staff. The Commission may place the item on an agenda for a future meeting.

**4. AIRPORT 3-YEAR DBE REPORT – 15 MIN. RODRIGUEZ, ACTION**

Consideration of action, if any, related to the Airport presentation on January 14 and the Airport memo going to Council on January 28.

**5. CITY CLERK'S FOCUS GROUPS – 10 MIN. SMITH, ACTION**

Commissioners will consider who of the group's membership should attend focus groups being formed by the City Clerk's Office to improve operations of City commissions.

**6. RETREAT– 90 MIN. EVA KLINGER, ACTION**

Eva Klinger, Senior Development Officer from the San Jose Redevelopment Agency, will facilitate a discussion by the SBD Commissioners regarding goals and other forward looking efforts for the upcoming year. Actions may include the adoption of goals or other statements of purpose.

**7. ADJOURNMENT**

For questions regarding the agenda, please contact Dhez Woodworth at (408) 535-8181. You may view this agenda and related documents at <http://www.sjeconomy.com/businessassistance/sbdc.asp> along with minutes, agendas and packets from previous meetings.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Manager's Office at San Jose City Hall, 200 E. Santa Clara St., 17<sup>th</sup> Floor, San Jose, CA 95113 at the same time that the public records are distributed or made available to the legislative body.

To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please call Rosemary Maire or Dhez Woodworth of the Office of Economic Development at (408) 535-8181 or (408) 294-9337 (TTY) as soon as possible, but at least three business days before the meeting/event.