

**CITY OF SAN JOSE
SMALL BUSINESS DEVELOPMENT COMMISSION
JANUARY 14, 2008, 6:00 – 8:00 P.M.**

SAN JOSE CITY HALL - 200 E. SANTA CLARA STREET –TOWER 1446

1. CALL TO ORDER

2. APPROVAL OF THE AGENDA – 1 MIN.

3. APPROVAL OF THE SYNOPSIS OF DECEMBER 10, 2008 MEETING – 5 MIN.

4. OPEN FORUM/ PUBLIC COMMENT / ORAL PETITION PERIOD – 2 MIN. EACH

Any person may address the Commission on any subject not on the agenda. Speakers are asked to state their name and address for the record. Since the subject is not on the agenda, the Brown Act (State Open Meeting Law) prohibits action by Commission members or City Staff. However, Commission members and City Staff may briefly respond to statements or questions and/or provide referral to Staff. The Commission may place the item on an agenda for a future meeting.

5. THREE –YEAR AIRPORT UPDATE – 15 MIN. STAFF, INFORMATIONAL

Staff from the Airport will provide an update on the DBE program for concessions and rental cars.

6. LOCAL/SMALL BUSINESS REPORT – 15 MIN. STAFF, INFORMATIONAL

Staff from Public Works, Finance – Procurement and the Office of Economic Development will provide an update on the City's progress on encouraging local and small business participation in contracting and procurement opportunities.

7. PROCUREMENT SURVEY RESULTS – 15 MIN. STAFF, INFORMATIONAL

Staff from the Purchasing Division of the Finance Department will provide an update on the survey of vendors.

**8. BUSINESS TAX FOR INDEPENDENT CONTRACTORS (1099)
– 15 MIN. OLIVO, ACTION**

Commissioner Olivo would like to discuss the implications of Staff using tax records from other governmental levels to evaluate if a San Jose business should be paying the local business tax.

9. RETREAT (SPECIAL MEETING) – 15 MIN. COMMISSIONER RODRIGUEZ, ACTION

Chair Rodriguez suggested that the group might consider convening a special meeting for the consideration of the Commission's workplan for the coming year.

10. REPORT FROM SUBCOMMITTEES –30 MIN. WANG, MAI AND DANCER, INFORMATIONAL
Commissioners Wang, Mai and Dancer or designees will report out on subcommittee activities as required.

- Public Awareness (Wang)
- Program Effectiveness (Mai)
- Participation in City Opportunities (Dancer)

11. CHAIR REPORT

12. NEW AGENDA ITEMS – 5 MIN.

13. ADJOURNMENT

For questions regarding the agenda, please contact Dhez Woodworth at (408) 535-8181.

You may view this agenda and related documents at <http://www.sjeconomy.com/businessassistance/sbdc.asp> along with minutes, agendas and packets from previous meetings.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Manager's Office at San Jose City Hall, 200 E. Santa Clara St., 17th Floor, San Jose, CA 95113 at the same time that the public records are distributed or made available to the legislative body.

To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please call Rosemary Maire or Dhez Woodworth of the Office of Economic Development at (408) 535-8181 or (408) 294-9337 (TTY) as soon as possible, but at least three business days before the meeting/event.