

# MINUTES

## RLF LOAN ADMINISTRATION BOARD MEETING Revolving Loan Fund

San Jose City Hall  
200 East Santa Clara Street, 16<sup>th</sup> Floor,  
Conference Room T-1654  
San Jose, CA 95113

Thursday, January 24, 2008 10:00 AM – 12:00 Noon

**Members Present:** Joe Bass, Steven Groark, David Herrera, Balbir Dhillon, Hope Spurgeon & Nancy Pyle

**Guests and Staff:** Juan Vigil, Chris Coggins, Carol Friske & Kathy Sutherland

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**1. CALL TO ORDER**

Chairperson Joe Bass called the meeting to order at 10:12 a.m.

**2. APPROVAL OF MINUTES**

A. December 20, 2007 (M/S/C 5-0-1)

**3. REPORTS**

A. Status of Loans

**4. OLD BUSINESS**

**5. NEW BUSINESS**

A. Presentation of a loan request in an amount of \$40,000  
for Gomez Construction (Carol Friske)  
Declined (M/S/C 5-1-0)

B. Presentation of a loan request in an amount of \$15,000  
for About Beauty Medi-Skin Spa (Carol Friske)  
Approved (M/S/C 6-0-0)

C. Presentation of a loan request in an amount of \$15,000  
for American Steam (Carol Friske)  
Approved (M/S/C 5-1-0)

**6. ANNOUNCEMENTS**

Next Board meeting on 2-21-2008

**7. ADJOURNMENT**

11:36 a.m.