

Small Business Development Commission 2008 Activities & Accomplishments

1. Increase and enhance small and disadvantaged business participation in city contracts and vending opportunities.

- 1.1. Heard presentations from Public Works and Hensel Phelps Construction Company regarding the Airport Subcontracting Program. Hensel Phelps was awarded the design/build contract to build the next phase of airport improvements. The SBDC provided feedback on recommendations to optimize small business sub-contract opportunities.
- 1.2. Completed a survey and reviewed results to local small businesses on the procurement and bidding process with the city.
- 1.3. Commission continued to monitor City performance with respect to annual DBE goals.
- 1.4. Commission continued to review city contracting requirement for “experience with like entities” and the possible reduction in vendor pools that might result from the unnecessary use of such requirements.
- 1.5. Accepted and reviewed input from local small businesses (public) regarding issues related to this goal.

2. Improve the use of and effectiveness of city programs that assist small and disadvantaged businesses.

- 2.1. Researched and reviewed outreach (M/WBE/DBE) and bonding assistance, focusing on the self-insured surety bond pool and a bond and financial assistance program.
- 2.2. Reviewed the Community & Economic Development (CED) Committee report and provided recommendations to help the committee be more effective.
- 2.3. Reviewed and provided recommendations on the new and revised RFP (Request for Proposals) manual from the Finance Department.

The Small Business Development Commission studies, reviews, and makes recommendations to the City Council regarding the City's efforts on behalf of disadvantaged and small business to encourage greater participation in City contracts and to increase greater overall economic vitality for businesses.

Small Business Development Commission 2008 Activities & Accomplishments

- 2.4. Participated and represented the SBD commission on the E-Center Advisory Board.
- 3. Increase public awareness of the existence, mission and activities of the SBDC.**
- 3.1. Invited and heard from small business community partners and stakeholders at each commission meeting to leverage any relationship opportunities.
 - 3.2. Completed a visit to the San Francisco Small Business Commission to learn about ways to support the goal to increase public awareness. The SF SBC recognized the SBDC at the meeting as an excellent gesture to increase Bay Area small business relationship opportunities.
 - 3.3. Reviewed and updated/amended the SBD commission By-Laws. Completed and approved at the 1/08 commission meeting.

The Small Business Development Commission studies, reviews, and makes recommendations to the City Council regarding the City's efforts on behalf of disadvantaged and small business to encourage greater participation in City contracts and to increase greater overall economic vitality for businesses.