

**CITY OF SAN JOSE  
SMALL BUSINESS DEVELOPMENT COMMISSION  
AUGUST 11, 2010, 6:00 – 10:00 P.M.**

**SAN JOSE CITY HALL – 200 E. SANTA CLARA ST. – TOWER 1352**

- 1. CALL TO ORDER**
- 2. APPROVAL OF THE AGENDA – 1 MIN.**
- 3. APPROVAL OF JULY 14, 2010 SYNOPSIS – 5 MIN.**
- 4. OPEN FORUM/ PUBLIC COMMENT / ORAL PETITION PERIOD – 2 MIN. EACH**  
Any person may address the Commission on any subject not on the agenda. Speakers are asked to state their name and address for the record. Since the subject is not on the agenda, the Brown Act (State Open Meeting Law) prohibits action by Commission members or City Staff. However, Commission members and City Staff may briefly respond to statements or questions and/or provide referral to Staff. The Commission may place the item on an agenda for a future meeting.
- 5. REAPPOINTMENT RECOMMENDATION – 10 MIN.** STAFF, ACTION  
The SBD Commission will consider making a recommendation that Commissioners Duong and Mai be reappointed after having had three unexcused absences.
- 6. CONSIDERATION OF WORKPLAN AND MEETINGS – 45 MIN.** STAFF, ACTION  
The SBD Commission will consider changes reflecting Council direction regarding changes to Boards and Commissions. Discussion will include the refinement of a workplan and the number of Commission meetings.
- 7. STAFF REPORT**
- 8. CHAIR REPORT**
- 9. NEW AGENDA ITEMS – 5 MIN.**
- 10. ADJOURNMENT**

For questions regarding the agenda, please contact Dhez Woodworth at (408) 535-8181.

You may view this agenda and related documents at <http://www.sjeconomy.com/businessassistance/sbdc.asp> along with minutes, agendas and packets from previous meetings.

The City of San Jose is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. San Jose's ethics standards are listed at [http://www.sanjoseca.gov/clerk/cp\\_manual/CPM\\_0\\_15.pdf](http://www.sanjoseca.gov/clerk/cp_manual/CPM_0_15.pdf).

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Manager's Office at San Jose City Hall, 200 E. Santa Clara St., 17<sup>th</sup> Floor, San Jose, CA 95113 at the same time that the public records are distributed or made available to the legislative body.

To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please call Rosemary Maire or Dhez Woodworth of the Office of Economic Development at (408) 535-8181 or (408) 294-9337 (TTY) as soon as possible, but at least three business days before the meeting/event.

**CITY OF SAN JOSE  
SMALL BUSINESS DEVELOPMENT COMMISSION**

Synopsis (Not Approved)  
July 14, 2010

200 E. Santa Clara St. – Tower 1352

START TIME:        6:37                    ADJOURNMENT    8:06

COMMISSIONERS PRESENT:

Joyce Puopolo  
Miguel Olivo  
Johnny Khamis  
Helen Wang  
Robert Braunstein  
Brian Ho  
Molly Uzoh

COMMISSIONERS ABSENT

James E. Smith  
Thai Mai  
Minh Quoc Duong  
Rudy Rodriguez

Council Liaison  
None

City Staff  
Dhez Woodworth (Office of Economic Development)

Public Present  
Harmeet Bhugra

1. CALL TO ORDER  
    Called to order by Olivo at 6:37 pm

2. APPROVAL OF AGENDA

Corrections:  
    • None

Motion: Approval

Motion:            1) Khamis            2) Wang            X App            no

3. APPROVAL OF APRIL 14, 2010 SYNOPSIS

Corrections:

- None

Motion: Approval

Motion:           1) Khamis           2) Ho           X App           no

4. APPROVAL OF JUNE 9, 2010 SYNOPSIS

Corrections:

- None

Motion: Approval

Motion:           1) Khamis           2) Wang           X App           no

5. OPEN FORUM/ PUBLIC COMMENT / ORAL PETITION PERIOD

- Harmeet Bhugra attended the meeting to familiarize himself with the Commission's actions

Motion: Approval

Motion:           1)                           2)                           X App           no

6. BUSINESS ASSISTANCE ORGANIZATION(S)

- Opportunity Fund representative wasn't present

7. CHANGES TO BOARDS AND COMMISSIONS

- Woodworth presented a summary of the City's budget and the direction from Council
- Commission discussed ways to address Council's direction to reduce the number of meetings.

Motion: August Meeting 6 p.m. to 10 p.m. to discuss the number of meetings and priorities.

Motion:           1) Brawnstein   2) Khammis   X App           no

8. FUTURE STARS – SUMMER LEARNING ADVANTAGE

- Educational program held at Horace Mann Elementary School

9. IMPLICATIONS OF STATEWIDE BAG BAN

- State ban may be less restrictive than local ordinance

10. PUBLIC AWARENESS COMMITTEE REPORT

- No report; next meeting will be held July 29

11. INTERNSHIP PROJECTS

- A potential intern inquired about possible summer projects.
- The Commission may consider projects (perhaps sales tax related?) at next meeting

12. STAFF REPORT

- Commissioner Radcliffe has officially resigned his position.

13. CHAIR REPORT

- None

14. NEW AGENDA ITEMS

- See Changes to Boards and Commissions Item
- Airport Quarterly Report
- Absenteeism

15. ADJOURNMENT 8:06